



Instructions to your Bank or Building Society to pay by Direct Debit

Please complete this form in block letters and black ink and send it to:

SCVO Credit Union Ltd
Mansfield Traquair Centre
15 Mansfield Place
Edinburgh, EH3 6BB

Originator's Identification Number

7 0 2 0 3 4

Name(s) of account holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To the Manager Bank/Building Society
Address
Postcode

For SCVO Credit Union Ltd use only.
This is not part of the instruction to your Bank or Building Society

Instruction to your Bank or Building Society.
Please pay SCVO Credit Union Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with SCVO Credit Union Ltd and if so, details will be passed electronically to my Bank/Building Society.



Signature(s)
Date

CU account number (Leave blank until allocated by the CU)

Banks and Building Societies may not accept Direct Debit instructions from some types of account

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This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid, or the payment dates change, SCVO Credit Union Ltd will notify you 15 working days in advance of your account being debited, or as otherwise agreed.
- If an error is made by SCVO Credit Union Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society.